



**CORPORATIONS INFORMATION ACT ANNUAL RETURN FOR ONTARIO CORPORATIONS
(2009 and later tax years)**

Corporation's name	Business Number	<table style="width:100%; border-collapse: collapse;"> <tr> <td style="text-align: center; border-bottom: 1px solid black;">Year</td> <td style="text-align: center; border-bottom: 1px solid black;">Tax year-end Month</td> <td style="text-align: center; border-bottom: 1px solid black;">Day</td> </tr> <tr> <td style="border: none;"> </td> <td style="border: none;"> </td> <td style="border: none;"> </td> </tr> </table>	Year	Tax year-end Month	Day			
Year	Tax year-end Month	Day						

- This schedule should be completed by a corporation that is incorporated, continued, or amalgamated in Ontario and subject to the Ontario *Business Corporations Act* (BCA) or Ontario *Corporations Act* (CA), except for registered charities under the federal *Income Tax Act*. This completed schedule serves as a *Corporations Information Act* Annual Return under the Ontario *Corporations Information Act*.
- Complete parts 1 to 4. Complete parts 5 to 7 only to report change(s) in the information recorded on the Ontario Ministry of Government Services (MGS) public record.
- This schedule must set out the required information for the corporation as of the date of delivery of this schedule.
- A completed Ontario *Corporations Information Act* Annual Return must be delivered within six months after the end of the corporation's tax year-end. The MGS considers this return to be delivered on the date that it is filed with the Canada Revenue Agency (CRA) together with the corporation's income tax return.
- It is the corporation's responsibility to ensure that the information shown on the MGS public record is accurate and up-to-date. To review the information shown for the corporation on the public record maintained by the MGS, obtain a Corporation Profile Report. Visit www.ServiceOntario.ca for more information.
- This schedule contains non-tax information collected under the authority of the Ontario *Corporations Information Act*. This information will be sent to the MGS for the purposes of recording the information on the public record maintained by the MGS.

Part 1 – Identification

100 Corporation's name (exactly as shown on the MGS public record)									
Jurisdiction incorporated, continued, or amalgamated, whichever is the most recent Ontario	110 Date of incorporation or amalgamation, whichever is the most recent	<table style="width:100%; border-collapse: collapse;"> <tr> <td style="text-align: center; border-bottom: 1px solid black;">Year</td> <td style="text-align: center; border-bottom: 1px solid black;">Month</td> <td style="text-align: center; border-bottom: 1px solid black;">Day</td> </tr> <tr> <td style="border: none;"> </td> <td style="border: none;"> </td> <td style="border: none;"> </td> </tr> </table>	Year	Month	Day				120 Ontario Corporation No. 0 0
Year	Month	Day							

Part 2 – Head or registered office address (P.O. box not acceptable as stand-alone address)

200 Care of (if applicable)			
210 Street number	220 Street name/Rural route/Lot and Concession number	230 Suite number	
240 Additional address information if applicable (line 220 must be completed first)			
250 Municipality (e.g., city, town)	260 Province	270 Country	280 Postal code

Part 3 – Change identifier

Have there been any changes in any of the information most recently filed for the public record maintained by the MGS for the corporation with respect to names, addresses for service, and the date elected/appointed and, if applicable, the date the election/appointment ceased of the directors and five most senior officers, or with respect to the corporation's mailing address or language of preference? To review the information shown for the corporation on the public record maintained by the MGS, obtain a Corporation Profile Report. For more information, visit www.ServiceOntario.ca.

300 If there have been no changes, enter **1** in this box and then go to "Part 4 – Certification."
 If there are changes, enter **2** in this box and complete the applicable parts on the next page, and then go to "Part 4 – Certification."

Part 4 – Certification

I certify that all information given in this *Corporations Information Act* Annual Return is true, correct, and complete.

450 _____ **451** _____ **454** _____ ,
 Last name First name Middle name(s)

460 Please enter one of the following numbers in this box for the above-named person: **1** for director, **2** for officer, or **3** for other individual having knowledge of the affairs of the corporation. If you are a director and officer, enter **1** or **2**.

Note: Sections 13 and 14 of the Ontario *Corporations Information Act* provide penalties for making false or misleading statements or omissions.

Complete the applicable parts to report changes in the information recorded on the MGS public record.

Part 5 – Mailing address

500	<input type="checkbox"/> Please enter one of the following numbers in this box: 1 – Show no mailing address on the MGS public record. 2 – The corporation's mailing address is the same as the head or registered office address in Part 2 of this schedule. 3 – The corporation's complete mailing address is as follows:		
510	Care of (if applicable)		
520	Street number	530 Street name/Rural route/Lot and Concession number	540 Suite number
550	Additional address information if applicable (line 530 must be completed first)		
560	Municipality (e.g., city, town)	570 Province/state	580 Country 590 Postal/zip code

Part 6 – Language of preference

600	<input type="checkbox"/> Indicate your language of preference by entering 1 for English or 2 for French. This is the language of preference recorded on the MGS public record for communications with the corporation. It may be different from line 990 on the T2 return.
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Part 7 – Director/Officer information

CRA internal form identifier 547, Code 0902

- **Director:** If the individual named in this part is a director (or must be reported ceased as a director), complete lines 700 to 797.
- **Officer:** If the individual named in this part is one of the corporation's five most senior officers (or must be reported ceased in an officer position), complete lines 700 to 790 and the applicable lines from 801 to 912.
- **Director and officer:** If the individual named in this part is a director and one of the corporation's five most senior officers (or must be reported ceased in these position(s)), complete lines 700 to 797 and the applicable lines from 801 to 912.
- The corporation is required to show information on the MGS public record for all its directors and a maximum of five of its most senior officers. If the MGS public record shows more than five officer positions, report cease dates for all except the corporation's five most senior officer positions.
- To report changes to the name of a director/officer, or changes to both the address and the date elected/appointed of a director/officer, enter the director/officer information exactly as shown incorrectly on the public record, with a cease date, and then photocopy and complete only Part 7 with the correct director/officer information.

Please photocopy this page and complete Part 7 only for each additional individual for whom director/officer information changes are being reported.

Full name and address for service (P.O. box not acceptable as stand-alone address). The name entered in lines 700 to 710 must be exactly as shown on the MGS public record.

700	Last name	705	First name	710	Middle name(s)
720	Street number	730	Street name/Rural route/Lot and Concession number	740	Suite number
750	Additional address information if applicable (line 730 must be completed first)				
760	Municipality (e.g., city, town)	770	Province/state	780	Country 790 Postal/zip code

Director			
Is this director a resident Canadian? . . .	795 1 Yes <input type="checkbox"/>	2 No <input type="checkbox"/>	
(applies to directors of corporations with share capital only)	796	797	

Date elected/appointed		
Year	Month	Day
_	_	_

Date ceased, if applicable		
Year	Month	Day
_	_	_

Officer information

		Date appointed				Date ceased, if applicable		
		Year	Month	Day		Year	Month	Day
President	801	_	_	_	802	_	_	_
Secretary	806	_	_	_	807	_	_	_
Treasurer	811	_	_	_	812	_	_	_
General Manager	816	_	_	_	817	_	_	_
Chair	821	_	_	_	822	_	_	_
Chairperson	826	_	_	_	827	_	_	_
Chairman	831	_	_	_	832	_	_	_
Chairwoman	836	_	_	_	837	_	_	_
Vice-Chair	841	_	_	_	842	_	_	_
Vice-President	846	_	_	_	847	_	_	_
Assistant Secretary	851	_	_	_	852	_	_	_
Assistant Treasurer	856	_	_	_	857	_	_	_
Chief Manager	861	_	_	_	862	_	_	_
Executive Director	866	_	_	_	867	_	_	_
Managing Director	871	_	_	_	872	_	_	_
Chief Executive Officer	876	_	_	_	877	_	_	_
Chief Financial Officer	881	_	_	_	882	_	_	_
Chief Information Officer	886	_	_	_	887	_	_	_
Chief Operating Officer	891	_	_	_	892	_	_	_
Chief Administrative Officer	896	_	_	_	897	_	_	_
Comptroller	901	_	_	_	902	_	_	_
Authorized Signing Officer	906	_	_	_	907	_	_	_
Other (untitled)	911	_	_	_	912	_	_	_

Once you have completed this page, complete the certification in Part 4 of this schedule.